



## TAMWORTH BOROUGH COUNCIL

### FORWARD PLAN

#### Executive and Key Decisions for the period 1 January 2019 - 30 April 2019

*Published by Jodie Small  
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<b>Conf/Non-Con</b>	<b>Decision to be taken by/Date</b>	<b>Key Decision</b>	<b>Subject</b>	<b>Portfolio and Contact Officer details/Author</b>	<b>Principal Groups &amp; Organisations proposed to be consulted prior to making the decision and the means of consultation</b>	<b>Background Papers (All Papers are available for inspection via the Contact Officer)</b>
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Open	<b>Cabinet 24/01/19</b>	Yes	Temporary Reserves, Retained Funds and Provisions To seek approval for the establishment or retention of Temporary Reserves, Retained Funds and Provisions, to write back to balances those reserves that have been identified as no longer being required.	Portfolio Holder for Assets and Finance Barbara Cox, Lynne Pugh barbara-cox@tamworth.gov.uk, Assistant Director Finance lynne-pugh@tamworth.gov.uk	CMT following requests from budget managers  CMT Budget Managers	Temporary Reserves, Retained Funds and Provisions
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Open	<b>Cabinet 24/01/19</b>	Yes	<p>Draft Budget &amp; Medium Term Financial Strategy 2019/20</p> <p>To approve the draft package of budget proposals to consult with the Joint Scrutiny Committee (Budget) on 30th January 2019 and receive their feedback on:</p> <p>General Fund Revenue Budget and Council Tax for 2019/20; Housing Revenue Account budget for 2019/20; Capital Programme; &amp; Medium Term Financial Strategy.</p>	<p>Leader of the Council Stefan Garner, Lynne Pugh Executive Director Finance stefan-garner@tamworth.gov.uk , Assistant Director Finance lynne-pugh@tamworth.gov.uk</p>	<p>Discussions with Cabinet following Budget Consultation with local residents, businesses and stakeholders Local residents, businesses and stakeholders Joint Scrutiny Committee (Budget)</p>	Draft Budget & Medium Term Financial Strategy 2019/20
Open	<b>Cabinet 24/01/19</b>	Yes	<p>Business Rates Income Forecast 2019/20</p> <p>To seek endorsement from Members on the Business Rates income forecast for 2019/20</p>	<p>Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk</p>		Business Rates Income Forecast 2019/20

Exempt	<b>Cabinet 24/01/19</b>	Yes	Arrangements for the Community Alarm Service monitoring at Sheltered Housing Schemes Currently the community alarm monitoring for Sheltered Housing is delivered by WELbeing. This contract is set to expire March 2019 and details outlined set out the arrangements for continued service provision.	Portfolio Holder for Housing Services and Neighbourhoods Tina Mustafa, Lee Birch Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk, lee-birch@tamworth.gov.uk	Stakeholders include - Tenant Consultative Group (TCG); Sheltered Housing Residents; SCC Adult care services; health partners	Arrangements for the Community Alarm Service monitoring at Sheltered Housing Schemes
Exempt	<b>Cabinet 24/01/19</b>	Yes	Resolution of Contract Dispute - Dry Recycling Materials Contract To approve the resolution of a contract dispute.	Portfolio Holder for Culture and Operational Services Andrew Barratt Chief Executive andrew-barratt@tamworth.gov.uk		Resolution of Contract Dispute - Dry Recycling Materials Contract

Open	Cabinet 24 Jan 2019  <b>Council 19/03/19</b>	Yes	Allocations Policy The review and publication of the Councils allocation policy is a key statutory requirement. The policy sets out in detail eligibility for joining the Councils Housing register and arrangements for allocations, nominations and arrangements supporting wider housing options.	Portfolio Holder for Housing Services and Neighbourhoods Tina Mustafa Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk	Statutory consultation as set out in the report The consultation SCC Adult Social Care & Children's Services; Health Services; Police; Third sector partners; Registered Providers with nominating rights; Tenants Consultative Group and current applicants on the Councils Housing Register	Allocations Policy
Open	<b>Cabinet 21/02/19</b>	No	Quarter 3 Performance Report 2018/19	Leader of the Council John Day Corporate Performance Officer john-day@tamworth.gov.uk		Quarter 3 Performance Report 2018/19
Open	<b>Cabinet 21/02/19</b>	Yes	Mandatory and Discretionary Rate Relief Policy Updated policy from 1 April 2019 onwards taking into account legislative changes	Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Mandatory and Discretionary Rate Relief Policy

Open	<b>Cabinet 21/02/19</b>	Yes	Write Offs 01/04/18 to 31/12/18 That Members endorse the amount of debt written off for the period 01 April 2018 to 31 December 2018	Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Write Offs 01/04/18 to 31/12/18
Open	<b>Cabinet 21/02/19</b>	Yes	Amington Community Woodland Report detailing the Amington Community Woodland Project including appointment of a Landscape Architect and project plan.	Portfolio Holder for Culture and Operational Services Corinne O'Hare Planning and Delivery Officer corinne-o'hare@tamworth.gov.uk		Amington Community Woodland

Open	Cabinet 21 Feb 2019  <b>Council 19/03/19</b>	Yes	Taxi Licensing Policy – Amendment Taxi Licensing Points System & Dress Code To amend the Taxi Licensing Policy to;  1. Introduce a Taxi Licensing Points system for drivers and operators 2. Introduce a Dress Code.	Portfolio Holder for Communities and Partnerships Stephen Lewis Head of Environmental Health stephen- lewis@tamworth.gov.uk	throughout 2018 meeting with Taxi Trade;  training sessions with elected members during Aug 18  Licensing Committee 22 Nov 18; 10 Jan 19 Elected members, taxi drivers; operators	Appendix A - Draft Tamworth Borough Council Taxi Licensing Conditions. Appendix B - Clarifications following Licensing Committee 22 November 2018 Appendix C - Driver Points Appendix D - Operator Points TAXI LICENSING POLICY – AMENDMENT TAXI LICENSING POINTS SYSTEM & DRESS CODE
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Open	Cabinet 21 Feb 2019  <b>Council 26/02/19</b>	Yes	<p>Corporate Vision, Priorities Plan, Budget &amp; Medium Term Financial Strategy 2019/20</p> <p>For Members to approve the Vision Statement &amp; Priority Themes, Corporate Priorities for 2019/20 and the recommended package of budget proposals to enable the Council to agree the:</p> <p>General Fund Revenue budget and Council Tax for 2019/20;</p> <p>Housing Revenue Account (HRA) budget for 2019/20;</p> <p>the Capital Programme;</p> <p>the Medium Term Financial Strategy (MTFS).</p> <p>and</p> <p>To comply with the requirement of the Council's Treasury Management Policy in reporting to Council the proposed Treasury Management Strategy</p>	<p>Leader of the Council Stefan Garner, Lynne Pugh Executive Director Finance stefan-garner@tamworth.gov.uk , Assistant Director Finance lynne-pugh@tamworth.gov.uk</p>	<p>Discussions with Executive Management Team following Budget Consultation with local residents, businesses and stakeholders including the Joint Scrutiny Committee (Budget)</p> <p>Executive Management Team</p> <p>Local residents, businesses and stakeholders</p> <p>Joint Scrutiny Committee (Budget)</p>	Corporate Vision, Priorities Plan, Budget & Medium Term Financial Strategy 2019/20
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Exempt	<b>Cabinet 21/03/19</b>	No	Gungate To consider opportunities to support the delivery of the site	Portfolio Holder for Heritage and Growth Matthew Bowers Assistant Director Growth & Regeneration matthew-bowers@tamworth.gov.uk		Gungate
Open	<b>Cabinet 21/03/19</b>	Yes	Tamworth Assembly Rooms Progress update on refurbishment of Tamworth Assembly Rooms.	Portfolio Holder for Heritage and Growth Anica Goodwin, Sarah McGrandle Executive Director Organisation anica-goodwin@tamworth.gov.uk, Assistant Director Operations and Leisure sarah-mcgrandle@tamworth.gov.uk		Tamworth Assembly Rooms
Open	Cabinet 30 Nov 2017 <b>Council</b>	Yes	Commercial Investment Strategy Update To create a capital fund to allow agreed investments be made in land or property	Leader of the Council Andrew Barratt Chief Executive andrew-barratt@tamworth.gov.uk	Part of the Commercial Investment Strategy Process	Commercial Investment Strategy Update

**DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

<b>1</b>	Information relating to any individual.
<b>2</b>	Information which is likely to reveal the identity of an individual.
<b>3</b>	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
<b>4</b>	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
<b>5</b>	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
<b>6</b>	Information which reveals that the authority proposes  (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or  (b) to make an order or direction under any enactment.
<b>7</b>	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.